

UF College of Veterinary Medicine
FORM 2 - Semi-Annual Graduate Student Progress Report

Main purpose is to monitor overall student progress towards completion of course-work, thesis/dissertation/degree. When elements of academic performance are rated as not satisfactory, the mentor/student should identify suggested actions to improve performance.

Semester/Year	Date: mm/dd/yyyy
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Student's Name	Last	First	UFID
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Department	Department Graduate Coordinator
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Degree Being Sought	MS	PhD	DVM-PhD
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Advisor	Co-Advisor (if appropriate)
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Date of Enrollment: Semester/Year:	
PhD students	
Qualifying Exam (QE) Expected Semester/Year:	QE Passed Semester/Year:
Final Defense (FD) Expected Semester/Year:	Date FD Passed:
MS students	
FD Expected Semester/Year:	Date FD Passed:

Please rate the student performance as S=satisfactory; M=marginal; U=unsatisfactory; NA=not applicable*

Performance Statement	S	M	U	NA
MS and PhD students				
1. Actively utilizes the Individual Development Plan tool for self-evaluation				
2. Progress on completing required coursework				
3. Ability to work cooperatively with others in the laboratory				
4. Active in acquiring up to date knowledge in fields related to research area of interest				
5. Intellectual curiosity and efforts towards gaining an in-depth understanding of student's topic area and supporting disciplines				
6. Self-motivation and initiative				
7. Verbal and written communication skills				
8. Ability to work independently				
9. Ability to define research problems & organize research accordingly				
10. Ability to think critically and analyze results				
11. Ability to manage time effectively				
12. Ability to communicate effectively with major professor				
13. Participation in seminars				
14. Participation in journal clubs				
PhD students only				
	Yes		No	
15. Student has taken a course related to Issues in Responsible Conduct of Research during the first two years of training, prior to taking the Qualifying Exam				
16. Student is on track to take Qualifying Exam prior to or during the first semester in her/his third year				

17. Student has presented his/her research findings at a national or international venue			
18. Student has written one or more grant proposals during the first three years of her/his training program			
19. Student has been engaged in teaching during the first three years of her/his training program			
20. Student has submitted one or more research reports for publication prior to her/his Final Defense			
MS and PhD students			
Overall progress towards completion of coursework, thesis/dissertation/degree	S	M	U

*Comments, questions or concerns. If one or more performance statement above was rated as not satisfactory, please identify suggested actions to improve performance.

Committee Meeting Notes

Committee Signatures

Name	Signature	Date

I have discussed this evaluation with the committee and/or my major professor. My signature signifies the evaluation has been reviewed; it does not necessarily signify concurrence:

Student signature	Date
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If the student does not agree with the results of the evaluation, he/she can add a companion note/letter with his/her input to this report.

Copies of the report will be provided by the mentor to the student, all committee members, graduate coordinator, department chair, and CVM director of graduate studies.

Graduate student progress reports will be reviewed by the Chair with faculty at least once per year during the annual evaluation of faculty performance.